

**NATIONAL ASSOCIATION for FAMILY & COMMUNITY EDUCATION BOARD  
ALUMNI BYLAWS**

**ARTICLE I. Name**

The name of this organization shall be the National Association for Family & Community Education Board Alumni. National FCE Board Alumni, when used hereinafter, shall be defined to be the National Association for Family & Community Education Board Alumni.

**ARTICLE II Object**

The object of the National FCE Board Alumni shall be to support collectively and as individuals, the mission, objectives, and the programs of the National Association for Family & Community Education, hereinafter referred to as National FCE.

**ARTICLE III Membership**

The membership of this organization shall be open to all National FCE Board members of good standing who have or are currently serving an elected or appointed term of office on the National FCE Board.

A member of good standing is one who has paid dues for the current year.

**ARTICLE IV Dues**

The dues shall be decided by the vote of the membership at the annual meeting and shall be due at the annual meeting of the National FCE Board Alumni for the membership year which shall run from September 1-August 31.

**ARTICLE V Annual Meeting**

Section 1. The annual meeting shall be held during the dates of the National FCE Annual Conference. The Chairman shall consult with the National FCE Executive Committee and the Conference Committee Chairman to set the date and time of the meeting which will be listed in the conference registration forms.

Section 2. All members who are present and have paid the current year's dues will be eligible to vote.

**ARTICLE VI Officers & Elections**

Section 1. Election

- A. The officers of the National FCE Board Alumni shall be a chairman, vice chairman, and a secretary-treasurer.

- B. At the annual meeting those members present shall present names and elect to office which is on rotation for that year.
- C. Only Alumni members in good standing may be nominated and elected to the position of chair, vice chair, or secretary-treasurer.

#### Section 2 Term of Office

- A. Officers shall assume their duties as of January 1 following their election. Each officer shall server for a 3-year term and not be eligible for a successive term, except the office of Secretary-Treasurer who may serve two consecutive terms.
- B. Should a vacancy occur mid-term in the position of Chair, the remaining officers shall elect from among themselves, one to serve as Chair until the next National FCE Board Alumni annual meeting.

### **ARTICLE VII Officers & Duties**

#### Section 1 Chair

- A. Preside as all meetings of the Board Alumni.
- B. Be the official representative of the Board Alumni.
- C. Make reports to Alumni members annually.
- D. Make a report to the National FCE as requested.
- E. Appoint a Newsletter Chair with the approval of Board Alumni Officers.
- F. Appoint a Bylaws Committee, Budget Committee, and other Committee Chairs with the approval of the Board Alumni Officers.
- G. Perform all other duties as agreed upon with Board Alumni members and any others as prescribed in these bylaws and Robert's Rules of Order.

#### Section 2. Vice Chair

- A. Chair the Scholarship Committee.
- B. Preside at any meeting of the Board Alumni in the absence of the Chair.
- C. Serve as an aide to the Chair in all assigned duties.

#### Section 3. Secretary-Treasurer

- A. Keep records of all meetings and to distribute minutes within 60 days of said meeting.
- B. Official minutes of all the national meetings and other pertinent written material shall be deposited in the archives at National FCE Headquarters following the term of each Board Alumni Chairman.
- C. Receive and keep records of all funds of Board Alumni and deposit in a depository approved by the Alumni Officers.
- D. Pay authorized expenses upon written order of the Alumni Chairman.
- E. Serve as Chair of the Budget Committee.
- F. Make a full report at the annual meeting of the Board Alumni.

- G. Send notice to all Alumni not paying dues at the annual meeting as a reminder.
- H. Keep a record of all the National FCE Board and those who have paid their current dues.
- I. Have books reviewed once during each term and at the end of the term.

#### **ARTICLE VIII. Dissolution**

The officers will, in case of dissolution, assign all assets of the National FCE Board Alumni to National FCE.

#### **ARTICLE IX. Parliamentary Authority**

The rules contained in the latest edition of Robert's Rules of Order Newly Revised shall govern this organization in all cases to which they are applicable and not inconsistent with the bylaws of the National FCE Board Alumni and National FCE.

#### **ARTICLE X. Amendments**

These bylaws may be amended at the annual meeting of the National FCE Board Alumni by a two-thirds (2/3) vote, providing notice of proposed changes have been sent to all members sixty (60) days prior to the meeting. These bylaws may be amended without sixty (60) days' notice by a unanimous ballot of all voting members present.

*Adopted at the Annual Meeting, July 19, 2009*  
*Corrections added July 2015 ~ Judy Fullmer*  
*Amended June 2019 ~ Judy Fullmer*