



COMMUNITY SERVICE REPORT

Can be submitted to National FCE by State Affiliates, Area, District, County or Local groups.

PURPOSE: *Recognize local FCE groups who through their community service projects are changing the lives of others for the better.*

Because of who we are and what we do, we are active in changing the lives around us for the better. Many of the projects that members work on deserve recognition but do not fall under the umbrella of any of the National FCE program awards. This award will encompass and honor those projects.

Each entry will receive a **RECOGNITION CERTIFICATE**.

Each submission consists of a program report book, submitted on 8½X11 paper, stapled together, and will follow the format listed on the book criteria form.

A copy of the Community Service report book criteria needs to be mailed to the State Affiliate

Email to

National FCE Headquarters

nafcehq@fuse.net

E-POSTMARKED by April 15, of the current year.



COMMUNITY SERVICE REPORT BOOK CRITERIA

PAGE 1 (Cover Page)

Name of project: _____ State: _____

Person submitting: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Name to appear on certificate: _____

PAGE 2 (book is not limited to two pages)

1. Why did you select this project?
2. What were your goals and objectives?
3. What did members do to carry out the project?
4. What dollar amount was spent on the project and how did you raise the money for the project?
5. How many FCE members were involved in carrying out the project?
6. How many non-FCE members did you reach?
7. What is the number of volunteer hours volunteered?
8. How were there other organizations involved?
9. What was the impact and scope of the project?
10. Was the project a success?
11. Explain how you reached your goal and objectives.
12. How would you change the plan of action?
13. Write a short summary of your work (100 words or less)